


Date: January 30, 2015
To: Council of the District of Columbia
From: Kathleen Patterson 
District of Columbia Auditor
Subject: Activity Report – January 2015

This report provides information on the activities of the Office of the District of Columbia Auditor (ODCA) for January 2015. The report includes reports issued, announcements, and the status of current audit projects. Going forward, we will publish these Activity Reports on a quarterly basis with a 2-month report issued April 1, followed by quarterly reports in July, October and January.

[Audit Reports:](#)

[Review of the Fraud Prevention Fund](#)

Released: January 9, 2015

Summary: The “Telephone Fraud Amendment Act of 2000” was enacted by the Council in 2000 to protect District residents from telecommunication fraud. According to the Task Force Chairperson, in the years since this legislation has passed, the District has experienced a decrease in the type of telecommunication fraud this Act was enacted to prevent and an increase in other types of consumer fraud. Interviews with current Task Force Members and the U.S. Attorney’s Office for the District of Columbia suggest that the District’s Consumer Protection Procedures Act and the federal Telemarketing and Consumer Fraud and Abuse Prevention Act are being used to protect residents against the fraudulent activity and cyber-crimes in the District of Columbia. Given the views of Task Force Members and the U.S. Attorney’s Office, the Mayor and Council should review the Telephone Fraud Amendment Act of 2000 to assess the need for the Fraud Prevention Fund and the provisions of the Act and its relevance to the current types of telephone fraud committed in the District.

[Management Letter Regarding Saint Elizabeths Hospital](#)

Released: January 29, 2015

Summary: The Office of the District of Columbia Auditor (ODCA) initiated an audit of Saint Elizabeths Hospital (the Hospital) on November 25, 2013. Our preliminary audit objective was to determine whether the Hospital’s operations were efficient, effective, economical, and complied with rules, regulations, and laws. Due to the external oversight the Hospital received during fiscal year 2014 and the internal controls identified by Hospital staff, we chose to

terminate our plans to conduct an audit of Saint Elizabeths Hospital. We noted in the letter that it is important for the Hospital to maintain the control activities currently in place to address key risks.

Announcements:

On January 15, 2015, I sent a letter to Chairman Mendelson and Councilmembers in advance of the 2015 performance hearings to share information from ODCA reports that may be useful to Council Committee in their important work of assessing the performance of the District of Columbia agencies. View the letter [here](#).

Current Audits:

Item #	Audit Name	Origination	Audit Agency	Audit Purpose	Audit Phase/Status	Expected Completion Date
1	DDOE Anacostia River Fund Audit	Discretionary	District Department of the Environment (DDOE)	To determine whether the department managed the Anacostia River Cleanup and Protection Program in an effective and efficient manner and complied with rules, regulations, and laws.	Complete	Report Issued: 10/30/2014
2	ANC Annual Report	D.C. Code § 1-309.13(d)(1)	Advisory Neighborhood Commissions (ANC)	To present a consolidated annual report of the financial activity of all Advisory Neighborhood Commissions regarding the expenditure of District funds and quarterly financial reports that were submitted to the Office of the District of Columbia Auditor for FY 2013	Complete	Report Issued: 10/21/2014
3	D.C. Public Charter Schools Audit	Discretionary	D.C. Public Charter Schools	To determine whether the operations of the D.C. Public Charter Schools were efficient, effective, economical, and complied with rules, regulations and laws	Reporting	February 2015
4	ANC 1A Audit	DC Code § 1-309.13(d)(1)	ANC 1A	To determine whether ANC Commissioners administered and operated ANC financial accounts in accordance with applicable District laws and regulations	Complete	Report Issued: 11/20/2014

Item #	Audit Name	Origination	Audit Agency	Audit Purpose	Audit Phase/Status	Expected Completion Date
5	ANC 5B Audit	DC Code § 1-309.13(d)(1)	ANC 5B	To determine whether ANC Commissioners administered and operated ANC financial accounts in accordance with applicable District laws and regulations	Complete	Report Issued: 11/6/2014
6	ANC 8E Audit	DC Code § 1-309.13(d)(1)	ANC 8E	To determine whether ANC Commissioners administered and operated ANC financial accounts in accordance with applicable District laws and regulations	Reporting	February 2015
7	ANC 5C Audit	DC Code § 1-309.13(d)(1)	ANC 5C	To determine whether ANC Commissioners administered and operated ANC financial accounts in accordance with applicable District laws and regulations	Reporting	March 2015
8	ANC 6E Audit	DC Code § 1-309.13(d)(1)	ANC 6E	To determine whether ANC Commissioners administered and operated ANC financial accounts in accordance with applicable District laws and regulations	Reporting	March 2015
9	ANC 7F Audit	DC Code § 1-309.13(d)(1)	ANC 7F	To determine whether ANC Commissioners administered and operated ANC financial accounts in accordance with applicable District laws and regulations	Reporting	March 2015

Item #	Audit Name	Origination	Audit Agency	Audit Purpose	Audit Phase/Status	Expected Completion Date
10	ANC 8D Audit	DC Code § 1-309.13(d)(1)	ANC 8D	To determine whether ANC Commissioners administered and operated ANC financial accounts in accordance with applicable District laws and regulations	Reporting	March 2015
11	DCPS Capital Improvement Fund Audit	D.C. Code § 38-2973.05	Department of General Services (DGS)	To evaluate the use of the DCPS Capital Improvement Fund to include a school and project specific audit of all expenditures for school facility capital improvements, maintenance, repairs, and operating costs and to determine whether the District met the process, quality, schedule, and cost objectives of the Facilities Master Plan and Capital Improvement Plan and Budget for FY 2010 through 2013	Field Work	May 2015
12	BOE Election Preparedness Review	Councilmember McDuffie	Board of Elections	To determine BOE's preparedness for the November 4, 2014 general election	Ongoing	January 2015
13	TANF Employment Program Vendor Review	Councilmember Graham	Department of Human Services (DHS)	To determine costs, levels of participation, and outcomes of TANF Employment Programs	Complete	Report Issued: 11/4/2014

Item #	Audit Name	Origination	Audit Agency	Audit Purpose	Audit Phase/Status	Expected Completion Date
14	BOE Voter Files Audit	Discretionary	Board of Elections	To determine whether the voter files were accurate and complied with relevant rules, regulations and laws	Survey	April 2015
15	Saint Elizabeths Audit	Discretionary	Department of Behavioral Health (DBH)	To determine whether the operations of Saint Elizabeths were efficient, effective, economical, and complied with rules, regulations and laws	Concluded with issuance of Management Letter	January 28, 2015
16	Sick and Safe Leave Audit	D.C. Code § 32-131.15	Department of Employment Services (DOES)/ Department of Human Resources (DCHR)	To determine whether employers met the posting requirements of the Act; agencies met the administrative requirements of the Act; and to determine whether there was an economic impact on the private sector as a result of the Act	Field Work	March 2015
17	Homeless Programs Audit	Councilmember Cheh	Homeless programs affiliated with Nonprofit Organizations	To review homeless programs affiliated with nonprofit organizations to determine redundancy, waste, inefficiency, and inadequate accountability	Survey	May 2015

Item #	Audit Name	Origination	Audit Agency	Audit Purpose	Audit Phase/Status	Expected Completion Date
18	Certification of OCFO Revenue Estimate	D.C. Code § 1-206.03	Office of the Chief Financial Officer (OCFO)	To review, analyze and assess the reasonableness and attainability of the CFO's FY 2015 local source revenue estimate, and to determine if the issuance of the proposed general obligation bonds would cause the District to exceed its debt ceiling, as outlined in D.C. Code 1-206.03(b)(1)	Complete	Report Issued: 11/25/2014
19	Public Private Developer Review	Councilmember Bonds	Public Private Developers	Review the agreements made between various District agencies and developers for two specific development projects. Assess compliance with those agreements.	Ongoing	May 2015
20	PERAA Report #3	D.C. Code § 38-193	District of Columbia Public Schools (DCPS)	To present evaluation results for 2012 – 2013 with a five-year trend analysis for human resource operations and human capital strategies of DCPS, with an emphasis on teachers and principals. Parts 1 and 2 have already been published. Summative report will be published in FY 2015.	Complete	Reports Issued: 6/30/2014 8/22/2014 12/3/2014

Item #	Audit Name	Origination	Audit Agency	Audit Purpose	Audit Phase/Status	Expected Completion Date
21	PERAA Report #5	D. C. Code § 38-193	District of Columbia Public Schools (DCPS)	To present evaluation results for 2009 – 2010 with a five-year trend analysis for certain business practices and strategies of DCPS	Complete	Report Issued: 11/5/2014
22	PERAA Summative Report	D. C. Code § 38-193	District of Columbia Public Schools (DCPS)	To present a comprehensive report covering five years regarding implementation of PERAA and whether sufficient progress in DCPS education was achieved to warrant continuation of the provisions and requirements of PERAA or whether a new law, and a new system of education, should be enacted.	Ongoing	Prepublication May 2015 Final Report August 2015
23	Fraud Prevention Fund Review	D.C. Code § 22-3226.14(d)	Office of the Mayor/ Task Group to Combat Fraud	To determine whether the Prevention Fund was maintained as a non-lapsing fund, funds were not commingled with the General Fund, the Prevention Fund consisted of fines paid, and funds were used in a manner consistent with all rules, regulations and laws	Complete	Report Issued: 01/9/2015

Item #	Audit Name	Origination	Audit Agency	Audit Purpose	Audit Phase/Status	Expected Completion Date
24	ANC Security Fund Review	D.C. Code § 1-309.14(f)	Advisory Neighborhood Commissions (ANC)	To present the Security Fund Annual Financial Report of the Advisory Neighborhood Commission for FY 2014	Complete	Report Issued: 12/12/2014
25	Events DC Audit	D.C. Code § 10-1203.05(a)	Washington Convention and Sports Authority (Events DC)	To determine whether Events DC is achieving goals	Survey	April 2015
26	MPD Patrol Services	Risk Based Audit	Metropolitan Police Department (MPD)	To determine whether the MPD Patrol Services is achieving goals	Survey	June 2015